

**INTERNATIONAL EXPEDITED PROCEDURES**

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**INTERNATIONAL EXPEDITED PROCEDURES****ARTICLE 1: SCOPE OF EXPEDITED PROCEDURES**

These Expedited Procedures supplement the International Arbitration Rules as provided in Article 1(4).

**ARTICLE 2: DETAILED SUBMISSIONS**

Parties are to present detailed submissions on the facts, claims, counterclaims, setoffs and defences, together with all of the evidence then available on which such party intends to rely, in the Notice of Arbitration and the Answer. The arbitrator, in consultation with the parties, shall establish a procedural order, including a timetable, for completion of any written submissions.

**ARTICLE 3: ADMINISTRATIVE CONFERENCE**

The Administrator may conduct an administrative conference with the parties and their representatives to discuss the application of these procedures, arbitrator selection, mediating the dispute, and any other administrative matters. The administrative conference is usually conducted as an audio conference.

**ARTICLE 4: OBJECTION TO THE APPLICABILITY OF THE EXPEDITED PROCEDURES**

If an objection is submitted before the arbitrator is appointed, the Administrator may initially determine the applicability of these Expedited Procedures, subject to the power of the arbitrator to make a final determination. The arbitrator shall take into account the amount in dispute and any other relevant circumstances.

**ARTICLE 5: CHANGES OF CLAIM OR COUNTERCLAIM**

If, after filing of the initial claims and counterclaims, a party amends its claim or counterclaim to exceed USD \$5,500,000.00 exclusive of interest and the costs of arbitration, the case will continue to be administered pursuant to these Expedited Procedures unless the parties agree otherwise, or the Administrator or the arbitrator determines otherwise. After the arbitrator is appointed, no new or different claim, counterclaim or setoff and no change in amount may be submitted except with the arbitrator's consent.

**ARTICLE 6: APPOINTMENT AND QUALIFICATIONS OF THE ARBITRATOR**

A sole arbitrator shall be appointed by the Administrator... The parties will be given notice by the Administrator of the appointment of the arbitrator, together with any disclosures.

**Article E-7: Procedural Conference and Order**

After the arbitrator's appointment, the arbitrator may schedule a procedural conference call with the parties, their representatives, and the Administrator to discuss the procedure and schedule for the case. Within 14 days of appointment, the arbitrator shall issue a procedural order.

**Article E-8: Proceedings by Written Submissions**

In expedited proceedings based on written submissions, all submissions are due within 60 days of the date of the procedural order, unless the arbitrator determines otherwise. The arbitrator may require an oral hearing if deemed necessary.

**ARTICLE 7: PROCEEDINGS WITH AN ORAL HEARING**

In expedited proceedings in which an oral hearing is to be held, the arbitrator shall set the date, time, and location of the hearing. The oral hearing shall take place within 60 days of the date of the procedural order unless the arbitrator deems it necessary to extend that period. Hearings may take place in person or via video conference or other suitable means, at the discretion of the arbitrator. Generally, there will be no transcript or stenographic record. Any party desiring a stenographic record may arrange for one. The oral hearing shall not exceed one day unless the arbitrator determines otherwise. The Administrator will notify the parties in advance of the hearing date.

**ARTICLE 8: THE AWARD**

Awards shall be made in writing and shall be final and binding on the parties. Unless otherwise agreed by the parties, specified by law, or determined by the Administrator, the award shall be made not later than 30 days from the date of the closing of the hearing or from the time established for final written submissions.

**Administrative Fees****ARTICLE 9: COSTS OF ARBITRATION**

The arbitral tribunal shall fix the costs of arbitration in its award(s). The tribunal may allocate such costs among the parties if it determines that allocation is reasonable, taking into account the circumstances of the case. Such costs may include:

- a. the fees and expenses of the arbitrators;
- b. the costs of assistance required by the tribunal, including its experts;
- c. the fees and expenses of the Administrator;
- d. the reasonable legal and other costs incurred by the parties;

- e. any costs incurred in connection with a notice for interim or emergency relief pursuant to this Rules;
- f. any costs incurred in connection with a request for consolidation pursuant to Article 8; and
- g. any costs associated with information exchange under this Rules.

**ARTICLE 10: FEES AND EXPENSES OF TRIBUNAL**

1. The fees and expenses of the arbitrators shall be reasonable in amount, taking into account the time spent by the arbitrators, the size and complexity of the case, and any other relevant circumstances.
2. As soon as practicable after the commencement of the arbitration, the Administrator shall designate an appropriate daily or hourly rate of compensation in consultation with the parties and all arbitrators, taking into account the arbitrators' stated rate of compensation and the size and complexity of the case.
3. Any dispute regarding the fees and expenses of the arbitrators shall be determined by the Administrator.

**ARTICLE 11: ADMINISTRATIVE FEE SCHEDULES**

THE CURRENT ADMINISTRATIVE FEE SCHEDULE may be found [HERE](#).

**ARTICLE 12: DEPOSITS**

1. The Administrator may request that the parties deposit appropriate amounts as an advance for the costs referred in the Article.
2. During the course of the arbitration, the Administrator may request supplementary deposits from the parties.
3. If the deposits requested are not paid promptly and in full, the Administrator shall so inform the parties in order that one or more of them may make the required payment. If such payment is not made, the arbitral tribunal may order the suspension or termination of the proceedings. If the tribunal has not yet been appointed, the Administrator may suspend or terminate the proceedings.
4. Failure of a party asserting a claim or counterclaim to pay the required deposits shall be deemed a withdrawal of the claim or counterclaim.
5. After the final award has been made, the Administrator shall render an accounting to the parties of the deposits received and return any unexpended balance to the parties.

**ARTICLE 13: CONFIDENTIALITY**

1. Confidential information disclosed during the arbitration by the parties or by witnesses shall not be divulged by an arbitrator or by the Administrator. Except as provided in Article 30, unless otherwise agreed by the parties or required by applicable law, the members of the arbitral tribunal and the Administrator shall keep confidential all matters relating to the arbitration or the award.
2. Unless the parties agree otherwise, the tribunal may make orders concerning the confidentiality of the arbitration or any matters in connection with the arbitration and may take measures for protecting trade secrets and confidential information.